



ADMISSION PROCEDURE FOR CREATORS

Application for membership

Checklist for the membership application

Please fill in the application in line with the requested information and send it to us with just one click. If you wish to complete a hardcopy of the application form, please do so in clearly legible printed letters in line with the instructions and to send us the filled in document by post, or as a scan. It is also possible to download the form, complete it and send it to us as an attachment by mail.

Please also provide us with a telephone number, where we can reach you during the day.

Payment of the admission fee and membership subscription

A one-off admission fee is payable for admission to GEMA. Creators currently pay €90.00 (plus VAT; making it €107.10). In addition, an annual membership subscription of €50.00 has to be paid.

For all creators who turn 30 years of age or younger in the year of application for membership, we waive the onetime admission fee. Young creators only have to pay the annual membership fee of €50.00.

The first membership subscription is due on admission. Subsequent subscriptions are set off against income. If, however, the income does not reach the level of the membership subscription, applicants undertake to pay the difference between the income and the membership subscription at the end of the financial year.

You will receive more information about how to pay the total amount together with the Deed of Assignment.

Pseudonym

Creators can give a pseudonym in the application for membership. No charge is made for the first pseudonym. However, no pseudonym may be used that is likely to cause confusion with other names. GEMA will check this for you.

Under Section I No. 3 a) of the Implementation Rules for the GEMA Distribution Plan, the name of a band (group) cannot be accepted as a professional name or pseudonym. The same also applies to project names.

You can informally apply to use other pseudonyms, which are subject to a fee. From the second pseudonym onwards, a lump sum of €40.00 (plus VAT; making it €47.60) is payable as a one-off to cover the registration costs for each pseudonym. There are no additional costs.

Apply for admission in good time!

If the application for membership is made by 31 October, enclosing all the correct and complete documents and if the admission fee and membership subscription has been paid, admission can usually still be granted retroactively as from 1 January of the current year. Nevertheless, please note that GEMA cannot collect royalties on your behalf retroactively but only from the time when the application has been completed.

Please submit your application for membership in good time, so that you have enough time to send us notifications for your works can also notify your works on time as this is only possible once the admission process has been completed. The GEMA distribution plan contains the corresponding provision in Art. 36 (2).

What happens next?

Provided that all requirements have been met and the necessary documents have been received by the *Members & Partners* your application for admission can be processed. You will now receive written confirmation that you can be accepted as a member, together with your future membership number, which must always be quoted in any subsequent correspondence with GEMA.

At the same time, you will receive the statutes and the distribution plan, which regulates the distribution of the proceeds, as well as the payment information for the admission fee and membership fee. The Deed of Assignment will also be sent to you separately in digital form for electronic signature.

After your identity has been verified and you have provided your electronic signature, a digital countersignature will be made by GEMA. Please note that a countersignature can only be made if the receipt of the admission fee or – in case of young creators up to 30 years – only the membership fee has been recorded. The admission procedure is thus concluded.

You are now a member of GEMA.

Notification of your works

You cannot notify your works to GEMA until you have received the Deed of Assignment countersigned by GEMA. Now you can register, respectively amend your works with GEMA.

By the way, the protection of your works does not depend on their being notified to GEMA. Your works are granted protection by the German Copyright Act, without in any special formalities being involved.

CONTACT

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